



Application for:

Town of Eagle Local Employee Residency Program

Eagle Ranch Locals Housing Program

RETURN TO:

**The Valley Home Store
25 Mill Loft, Suite 200
Edwards, CO 81632**

Please fully review this application and its contents, then complete all sections and return with all relevant supporting documents:

1. Proof of residency in Eagle County--you must provide one of the following:
 - a. Property Tax Assessment showing ownership in Eagle County, plus a current utility bill in your name for that property;
 - b. Copy of a current lease in your name for a property in Eagle County;
2. Proof of employment in Eagle County--you must provide one of the following:
 - a. Last two pay check stubs from your employer in Eagle County; or
 - b. Income & Expense statement for the last 12 months if you are self-employed in Eagle County; or
 - c. Letter from an employer confirming your acceptance of an offer to be employed in Eagle County.
3. Pre-qualification Loan Letter from Lender
4. Employment and Residency history for all years you have lived and worked in the **Town of Eagle**. Buyer selection favors those who prove they have lived and/or worked in the Town of Eagle.
5. Most recent Federal Tax Return
6. Prospective Purchaser Affidavit

** Please note that The Valley Home Store will not accept applications with incomplete documentation.



ALL INFORMATION IS CONFIDENTIAL.

If you are applying individually, please fill out only the first column. If two persons are applying for a single unit, please fill out both columns.

Name(s)	_____	_____
Street Address	_____	_____
	_____	_____
	_____	_____
Mailing Address	_____	_____
	_____	_____
	_____	_____
Home Phone	_____	_____
Email Address	_____	_____
Current Employer	_____	_____
Work Address	_____	_____
	_____	_____
	_____	_____
Supervisor Phone	_____	_____
Date of Hire	_____	_____
Hours per Week	_____	_____
Months per Year	_____	_____

Please confirm that all contact information and phone numbers are accurate. Attach additional information if needed.



PROSPECTIVE PURCHASER AFFIDAVIT

By my signature below, I hereby verify the following:

1. I wish to submit my application to participate in the Town of Eagle Local Employee Residency Program and/or Eagle Ranch Locals Housing Program.
2. I have been provided with a Prospective Purchaser Application including an Application Form, Requirements and Guidelines and a copy of the Restrictive Covenant(s) (deed restriction).
3. I have fully reviewed each of these documents, and I understand my rights and obligations as detailed therein.
4. I have had the opportunity to seek professional legal and/or financial advice regarding my rights and obligations with respect to the purchase of a deed-restricted unit.
5. I am willing and able to comply with all of the requirements of owning a deed restricted home including:
 - a. Residency and occupancy requirements,
 - b. Annual appreciation limits,
 - c. Permitted capital improvements,
 - d. Resale marketing procedures,
 - e. Resale price limitations
6. I have personally met with at least one (1) mortgage lender, and provided him/her with all current, required and pertinent financial and employment information. I also have provided The Valley Home Store with a letter from a mortgage lender confirming my financial pre-qualification for the purchase of a deed restricted, price-capped, residential unit in the Town of Eagle Local Employee Residency Program and/or Eagle Ranch Locals Housing Program.
7. I understand that at or prior to the time of purchase of a unit in the Town of Eagle Local Employee Residency Program and/or Eagle Ranch Locals Housing Program, additional information may be required by The Valley Home Store in order to remain eligible to participate in the programs.
8. All information I have provided to The Valley Home Store is true and accurate. I understand that in order to remain eligible to purchase a unit in the Town of



Eagle Local Employee Residency Program and/or Eagle Ranch Locals Housing Program, the information I have provided to The Valley Home Store must also be true and accurate at the time I purchase a unit.

Signature

Signature

Print Name

Print Name

Date

Date



Employment History

Have you ever worked full time/year round within the **Town of Eagle**?

Please provide proof of employment history for a business located in the **Town of Eagle** *only* using the following types of documents:

Acceptable Documents showing prior years of employment in the Town of Eagle:

W2s

Final Paystub of the Year if it shows cumulative hours

Letter from employer including: start and end dates, average hours, FT or PT status, signed by a manager, HR, or owner

Please list your employment history in chronological order, starting with the most recent:

Business Name and Physical Address	Job Title	Dates Employed (MM/YY to MM/YY)	Type of Documentation Included with your application



Residency History

Where have you lived in the **Town of Eagle**?

Please provide proof of residency history for a location (no PO Boxes) in the **Town of Eagle** *only* using the following types of documents:

Acceptable Documents showing prior years of residency in the Town of Eagle:

Lease with address, start/end dates, signed by both parties

Property records or tax records showing full duration of ownership of a property

School transcripts

Utility bills (minimum quarterly)

Insurance policies

Copies of rent checks paid to landlord (minimum quarterly) combined with proof of ownership by landlord (property record)

Please list your residency history in chronological order, starting with the most recent:

Residence Physical Address	Length of Time at Address Totals Years and Months	Dates (MM/YY to MM/YY)	Type of Documentation included with your application



Buyer Bid Sheet

Name: _____

Phone Number: _____ Email: _____

1. Property Address: _____
 2. Offer Price: _____
 3. Current/updated pre-qualification letter from a lender? (less than 3 months old)
 - i. Attached/included in the application
 - ii. Lending Institution _____
 4. When can you close? (Please confirm with your lender/banker)
 - i. Date

 5. Proposed Loan-to-Value? (% of purchase price you are putting down)
 - i. L-T-V or down payment: _____
 6. Do you have to sell a property prior to purchasing?
 - i. Yes _____ No _____ if yes, provide details

 7. Other contingencies you would need to include in a purchase contract (excluding title, inspection and loan)?
 - i. Yes _____ No _____ if yes, provide details

 8. Are you prepared to provide 1% of purchase price as Earnest Money by bid deadline?
 - i. Yes _____ No _____
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